Create a Group Intervention Plan

Use this guide to get you up and running in creating group interventions from the Classrooms tab. This functionality links to Interventions, Schoolnet's Response to Intervention (RTI) module. This document explains how teachers can create group plans for their students.

Determine Eligible Students and Set Up the Plan

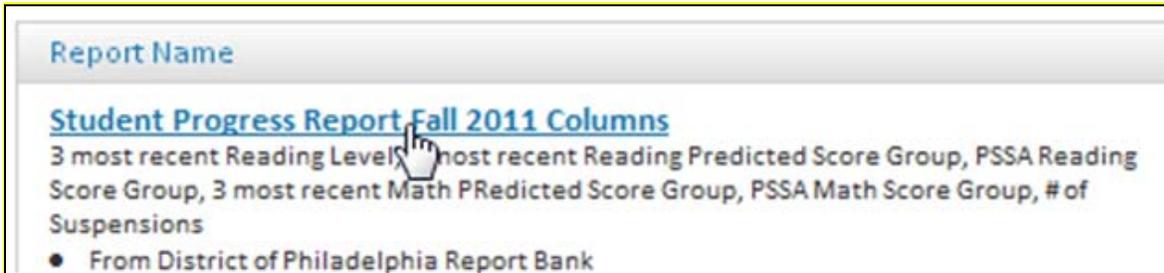The first step is to identify students who need an intervention plan.

1. Log in to Schoolnet and roll over the [Classrooms Rosters, Reports, Planners] tab. Click the sub-navigation menu option: [Student Performance - Analyze by test, standard, section and skill]

2. Choose a section in the section chooser.

   Section Chooser
   Course/Section: READ 6 SCE (1568) - ALLGOOD:03: Prd 03 ▼

3. Click the **Student Analysis** tab.

   | Benchmark Dashboard | Item Analysis | Skills Analysis | Standards Mastery | Student List | Student Analysis | Intervention Plans |

4. Click the **Student Progress Reports**.

   Report Name

   Student Progress Report Fall 2011 Columns
   3 most recent Reading Levels, most recent Reading Predicted Score Group, PSSA Reading Score Group, 3 most recent Math PRedicted Score Group, PSSA Math Score Group, # of Suspensions
   • From District of Philadelphia Report Bank

5. Click a column header to sort. Check the names of students who should receive the same interventions. Click **Assign Interventions**.

☑ MOORE, LEANN	0
☐ RANDAL, NASEER	2
☑ REINHARDT, MONIQUE	0

   Results 1-8 of 8
   RESULTS PER PAGE: 50 ▼

   Add to Group... ▼ | Go | Assign Interventions

   View: **Currently Enrolled Students** | All Students

6. Name the group and choose the track. Click **Continue**. Note: Group names must be unique. In SDP use this naming convention: Staff Last Name_Intervention_Subject/Period_RTI Level (Example: Smith_CorrectiveMath_Math/2_Level2)

Intervention Group Name
Computation Skills

Students (2)
REINHARDT, MONIQUE   MOORE, LEANN

Areas of Eligibility
Select the area(s) in which this group requires interventions.
☐ BHS
☐ Days Absent
☑ Math
☐ Reading
☐ Suspension

7. By default, you will be the case manager. If desired, select other teachers to add to the team.

CHOOSE TEAM MEMBERS

Choose team from within: ⦿ My School ○ Entire District

Case Manager   COLBERT, M'KYA

CHOOSE TEACHERS FOR YOUR TEAM

☐ SHANNA ALLGOOD (READ 6 SCE (1568))   ☑ M'KYA COLBERT (MATH 6 (2060))
☐ AMBER DERRICKYOUNG (PE 6 (P-P-S) (5062))   ☑ ZORIMAR DONNA (SCIENCE 6 (3060),

8. Schedule the team meeting. If only you will be administering interventions, just pick the current date and time. You must put something in the Location field as well.

SCHEDULE INITIAL TEAM MEETING

Start Date 08/27/2011   Meeting Time 1:00 PM ▾   Location Conference Room

9. You have two options:

- If you will be holding a meeting with others, click **Save & Exit**. To find the plan when you have the team together refer to *View Existing Plans* below and then pick up with the next step.

- If you are the only person on the team or the team is already in the room with you, click **Save & Begin Plan Setup**.
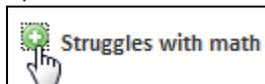
10. Select yourself as the progress monitor and choose when to review progress.

Progress Monitoring

Progress Monitor: Select ▾

Review Progress In: Select ▾

11. Open an area of concern

⊕ Struggles with math

12. Assign an intervention(s).

Direct Instruction Corrective Math
Teacher directed instruction on critical skills and concepts which struggling students often fail to grasp; breaks content into small, conceptual steps and embedded skills

[Assign]

13. Select who will provide the intervention. Referring to the recommended practice, indicate the frequency and duration.

Set up this intervention:

Who is the provider?
SHANNA ALLGOOD (Tea ▼) *

How often?
3 ▼ time(s) per week.*

How long is each session?
30 minutes.*

(*) indicates a required field

Direct Instruction Corrective Math

Teacher directed instruction on critical skills and concepts which struggling students often fail to grasp; breaks content into small, conceptual steps and embedded skills

District recommended practice:

teacher must be trained; not a fixed course of study, but is used to support core math program; has a placement test that identifies which modules need to be covered; Time:25 to 45 minutes; lessons: 55 to 65; grouping for all grades; Utilizes Information Station

14. Click [Save]

15. Add other interventions if appropriate. Click [Continue]

16. Review the assigned intervention(s) and click [Continue].

17. Indicate who attended the team meeting.

Record the meeting attendees and Parent Contact details below.
(You must hold a team meeting before activating this plan.)

Initial Team Meeting

Team Meeting Date:	Meeting Time:	Location
8/27/2011	1:15 PM ▼	Rm 111

This date will be used as the plan's start date.

Attendees:
☑ All   ☑ SHANNA ALLGOOD (Case Manager)
☑ SHANNA ALLGOOD (Teacher)

18. If parents were contacted, check the box. You can use the notes field to add comments if needed (for example, if one parent could not be reached).

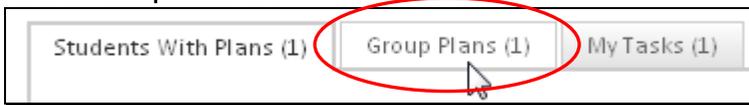☐ Parent was contacted by a team member

19. Click [Activate Plan].

View Existing Plans
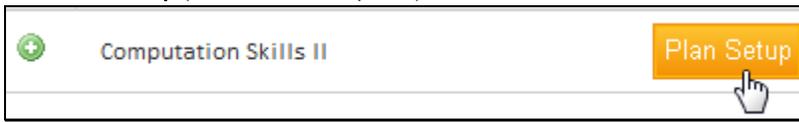If you want to review an existing plan or complete one that you opened but did not activate, use these instructions.

1. Roll over the **Interventions** tab in the navigation bar and click the Dashboard link.

Interventions
Plans & Reports

2. Click the **Group Plans** tab.

3. Click **Plan Setup** (for unactivated plans) or **View Plan**.

Complete Assigned Tasks

All the tasks assigned to you can be accessed from one location.

1. Roll over the **Interventions** tab in the navigation bar and click the Dashboard link.
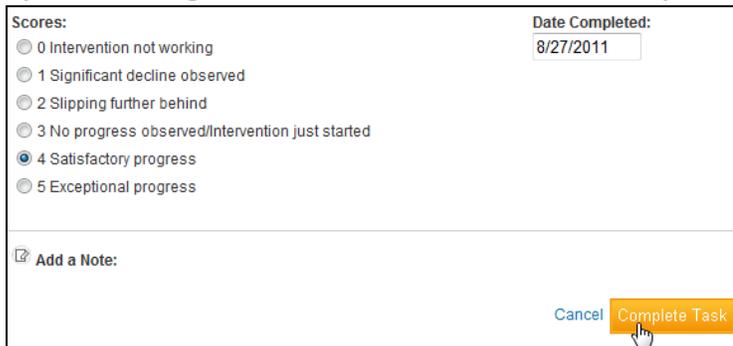

2. Click the **My Tasks** tab.

3. Your list of tasks for the week displays. When you click Complete Task, the options available in the pop-up window will vary by task type.

For example:
- If you are the Progress Monitor, indicate the status on a weekly basis.

- If you are assigned to deliver an intervention, on a weekly basis indicate the amount of time spent per week.

	Due Date:	**Assignee To:**
Deliver Academic Intervention : Direct Instruction Corrective Math	Sep 02, 2011	SHANNA ALLGOOD

Math : Struggles with math

Suggested Duration: **30** minutes

Frequency: 3 times per week

Instructions: teacher must be trained; not a fixed course of study, but is used to support core math program; has a placement test that identifies which modules need to be covered; Time:25 to 45 minutes; lessons: 55 to 65; grouping for all grades; Utilizes Information Station

	Duration			Duration			Duration		**Date Completed:**
☑ Mon	20	mins	☑ Tue	40	mins	☐ Wed		mins	09/30/2011
☐ Thu		mins	☑ Fri	30	mins				

✎ Add a Note:

Cancel Complete Task